

**Library Board Meeting Minutes  
November 14, 2018**

**Attendees:** Lori Yu, Alan Sherman, Allison deVaux, Ida Franklin, Jorie Andrews, Kelly Cruess, Gary Palumbo, Andy Baron May Munson. Jay Johnston, Laura Horn.  
**Absent:** Lisa Warner, Jadwiga Gocłowski

**Quorum:** A quorum was determined and meeting convened at 7:03 PM.

Jay thanked the Board for their amazing recognition of his work through an amazing farewell party and naming the Community Room the "Jay Johnston Community Room".

**Approval of Minutes:** The minutes of the October 17th meetings were reviewed and amended to read:  
*Laura has devised a collection method to record and capture work outputs manually.*

**Metrics/Budget:** Metrics were reviewed and reflected significant increases in all areas. Laura reported that human error was determined to be the causal factor in the reference-information record's down-tick.

**Chair's Report:** Lori welcomed the Board and introduced Gary Palumbo to the Board.

**Executive Director's Report:** Jay reviewed the Otis Elevator replacement and carpet replacement projects with the Board. He then reported that he had sold the following sponsorships for the mini-golf fundraiser: PRESENTING SPONSOR for \$ 2,500, the 19<sup>th</sup> Hole for \$1,500, Bar Cart for \$500, and several other holes. Jay encouraged the Board to talk up the February 22<sup>nd</sup> and 23<sup>rd</sup> event. May and Jay presented Linda Stamm's findings regarding the lending Art collection to be deaccessioned and various fine art objects which were suggested suitable for auction since they had no safe place in the libraries spaces to be viewed. The Board unanimously voted to authorize Jay to present eight art objects for auction where the proceeds will be deposited in the library's endowment.

**FY-20 Budget Proposal:** Jay reviewed the FY-20 Budget with the Board line by line. The Board voted to approve the Budget as proposed. The Budget will be presented to the Finance committee in the near future for final approval prior to submission to the Town Manager.

**Assistant Director Reports:** Laura reported on community projects including: an Italian-American culture program, Kids Halloween, Fright School program and firefighter safety program by the Farmington Fire department.

**Farmington Room:** Laura reported the remarkable work being done in the Farmington Room by our current student intern.

**Art Committee:** There was none.

**Mini Golf Committee:** There was none.

**Announcements:** There was none.

**New Business:** There was none.

**Other Business/Friends:** There was none.

The meeting adjourned to **executive session** with no objection at 8:14 PM.

Respectfully submitted,

Way Johnston, recorder

for

Jadwiga Goclowski,

Secretary