

FARMINGTON LIBRARIES
SINCE 1901
Service Beyond Expectations

Maureen Bittner
Secretary

Library Board Minutes
January 18, 2017

Attendees: Alan Sherman, Allison deVaux, Maureen Bittner, John Teahan, C. J. Thomas, Lori Yu, Jorie Andrews, Jadwiga Gocłowski, May Munson, Gary Palumbo, Peter Bartucca, Michael Clark, Jay Johnston

Absent: Ida Franklin

Quorum: The meeting convened at 7:05 PM and a quorum was determined.

Approval of Minutes: The minutes of the December 21, 2016 meeting were reviewed and unanimously approved.

Metrics/Budget: Metrics and budget were discussed and are within expected ranges. Jay will present the library budget to the Town Council in mid-March.

Chair's Report: Alan said that his Thailand trip was fantastic; riding elephants and learning about Southeast Asia. Alan reviewed Jay's mid-year evaluation and stated that he is successfully approaching fulfillment of his goals. Alan also complimented Jay on his management style and its effect on the community.

Executive Director's Report:

Jay summarized 2016 as a fantastic library year and shared the great respect and admiration he holds for Director of Branch and Children's Services, Sarah Kline Morgan. Director Morgan is terminating from Farmington to become the Director of East Hartford's Public Library. Jay and the entire team wish her the best in this significant career change.

He further reviewed the progress of the various projects underway. Of note, Jay was successful in selling the furniture to be replaced on the first and second floor. The 100th year celebration committee has met and is moving fast toward completion of the entire year's programming. Alan asked Jay to review the Celebrity Readers Project and What can we do for you? Campaign, which he did. Finally Jay gave shout-outs to Trish Hart, Angela Delaney, Pattie Purcell, Deb Skinner, Deb Luppino, and Karen Ziegler.

Farmington Room Report: John Teahan reported on the NEDCC evaluation of the Martin Bull papers. More information to follow in future meetings.

Art Committee: May reported that all items which included prior appraisals have been located and photographed. She is now working to determine the best method for consolidating the inventory electronically.

Friends: Jadwiga reminded the Board of the Spring Book Sale and thanked Leah Farrell for all her help in publicizing Friends activities.

Long Range Plan Committee: Alan reported that the committee is on track. An eight question survey will be used to collect data through February. This will be followed by focus group work and analysis, with plan writing slated for spring.

Alan informed the Board that the semi-annual FVGLA meeting will be held March 30, 2017 at the Farmington Library. He also asked Board members to begin thinking about recommendations for new trustees.

The meeting was adjourned at 8:17 PM.

Respectfully submitted,

Maureen Bittner, Secretary