One-to-one training

1. A 30 minute, one-on-one appointment with a librarian on the subject of your choosing (subjects listed below)

2. You must contact the library in advance to make an appointment:
   Phone: 860-673-6791, x200 or email at flref@farmingtonlibraries.org

3. You will be contacted within 24 hours by a librarian to schedule your appointment

4. Only 3 appointments per person per month

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Microsoft Office
- Word
- Excel
- PowerPoint
- Publisher

Social Networking and Web 2.0
- Twitter
- Facebook
- Skype
- Creating a blog with: Wordpress or Blogger

Computer Basics
- Email Account Setup
- Basic Internet Searching
- Intro to IMacs
- Intro to PCs

Databases
- JobNow
- Ancestry
- AtoZ
- Mango Languages

E-readers, Tablets & eBooks
- iPads
- Nooks
- Kindles
- Androids
- Downloading eBooks from the library
- Downloading eAudiobooks from the library

Google Products
- Gmail
- Google Calendar
- Google Drive
- Google Sites