



Farmington Main Library  
6 Monteith Drive  
Farmington, CT 06032

Barney Library  
71 Main Street  
Farmington, CT 06032

860-673-6791

<http://farmingtonlibraries.org/>

*Submitting Artwork to the Farmington Libraries Selection Committee*

*\*Required Fields. Incomplete applications will not be considered.*

\*Artist's Name:

Please indicate location preference:

\*Address:

Main Library

\*Phone:

Barney Library

\*Email:

Website Address:

\*Art Training and Education:

\*General description of work (approximate size, range, medium, price range):

\*Past exhibitions:

Submissions are reviewed on a monthly basis, September through June. Artists are notified after careful consideration. Exhibiting artists are responsible for their own shipping or transportation costs. Photographers are asked to submit additional installation shots and/or must specify print size and type.

To apply, the selection committee requires viewing a sample of the items proposed for display. Please submit four images and include a list that identifies each image by number, title, size, and medium. These images can be submitted via email to: [artsubmissions@farmingtonlibraries.org](mailto:artsubmissions@farmingtonlibraries.org) or can be put on a thumb drive and mailed to the libraries. Do not send original artwork. Materials sent will not be returned. IMAGES MUST NOT EXCEED 1 MG IN SIZE AND MUST BE A JPEG.

**TERMS AND CONDITIONS FOR SALE OF ARTWORK**

Checks for purchase of artwork, including CT sales tax (6.35%), shall be made out to the Farmington Libraries. If the artwork is sold, 20% of the sale price will be donated to the Farmington Libraries and 80% of the sale price will be remitted to the artist by check from the Farmington Libraries. The Farmington Libraries will retain and remit the sales tax. As a not-for-profit



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organization, the Farmington Libraries provide the artists with an opportunity to exhibit but do not assume the role of agent of representative.

### **Entry Requirements**

- All work must be for sale, be framed and wired for hanging.
- All work will be juried with no guarantees. Decisions by the jury are final.
- All submissions of work and materials are the artist's sole risk. The Farmington Libraries assume no responsibility for loss or damage during the exhibition or subsequent storage at the close of the show. Artists agree to commit accepted works for the duration of the exhibition. The Farmington Libraries reserve the right to remove or not accept any art for any reason at any time.
- Fees: There is an exhibition fee of \$50.00.
- **The entry of your artwork constitutes your acceptance of these terms.**

Exhibits run for approximately one month. Dates for the exhibit installation and takedown must be arranged with a member of the library staff.

Artists are responsible for their own supplies when hanging their exhibits, i.e. hammer, nails, tape measure, etc. The libraries do not allow screws to be used in the installation of artwork or the use of tape on the libraries' painted walls. Artists are also responsible for the removal of nails or hangers from the wall(s) when taking down their exhibits. All artwork should be hung on the designated wall space or rods. We do not offer exhibition cases for the display of three-dimensional work such as sculpture, pottery, or glass, and will make no accommodation for these items.

Artists may plan a formal opening during the month of their show and should book the date with a member of the library staff. Food and beverages may be served. Alcoholic beverages are prohibited; however, wine may be served if the artist provides a certificate of insurance, subject to the Executive Director's and Library Board's approval. The artist is responsible for the set-up and clean-up for this event.

The Gallery Spaces are open to the public during library hours. However, the Gallery Spaces are all used for other programs and events. Persons wishing to view the exhibits should check with the library for availability of the room.

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Artist's Signature

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Date