

FARMINGTON LIBRARIES
SINCE 1901
Service Beyond Expectations

Maureen Bittner
Secretary

Library Board Minutes
June 5, 2017

The Board convened at 6:00 for our year-end dinner.

Attendees: Alan Sherman, Maureen Bittner, John Teahan, Jadwiga Gocłowski, Lori Yu, Peter Bartucca, Gary Palumbo, Jay Johnston

Absent: Michael Clark, Jorie Andrews, Allison deVaux, Ida Franklin, May Munson, C. J. Thomas

Quorum: The meeting convened at 7:05 PM and a quorum was determined.

Approval of Minutes: The minutes of the May 17, 2017 meeting were amended to include the Z-Space Report, for the record, and unanimously approved. (That report has been included, for reference, as an addendum to these June 5th minutes.)

Metrics/Budget: Metrics and budget were reviewed and are within expected ranges.

Executive Director's Report: Alan asked Jay whether he had any valuable information to add to his written report. Having nothing additional to say, Jay's report was submitted as written.

Chair's Report:

Alan presented the proposed slate of officers for the FY-18: Alan Sherman, Chair, (one year extension of term); Maureen Bittner, Secretary, (one year extension of term); Lori Yu, Vice Chair and FY-19 Chair. A motion was made to accept the slate as proposed (Bartucca, Teahan) and unanimously approved by the Board.

Long-Range Plan: Alan proposed the inclusion of a Long Range Plan Report on the monthly agenda. The final copy of the Long-Range Plan was reviewed and Board members complemented the committee on a well-constructed product. A discussion ensued regarding how best to measure progress for each initiative, and a suggestion was made to include a report of accomplishments in either qualitative or quantitative measure as appropriate. A motion was made to include progress reports as part of the Board minutes (Yu, Bittner) and unanimously approved by the Board.

Farmington Room: Peter, Alan, and John remarked on the proposed restoration of the Bull Book. A motion was made to approve funding not to exceed \$4,000 for restoration and digitization of the Bull Book (Bartucca, Yu) and unanimously approved by the Board. In addition, a Special Projects Addendum was distributed to Board members. It was proposed that this language be incorporated into the current Farmington Room manual to formalize procedures regarding special projects. A motion was made to adopt the policy as presented (Bartucca, Yu) and unanimously approved by the Board.

end, we developed the first phase of our Maker Space concept, creating a new destination at the Main Library where people regularly meet to make tangible things from abstract ideas. This approach allowed us to respond to the changing landscape quickly and create a community hub, drawing many new people to the library.

The success of our Maker Space leads us to the second phase: an immersive/augmented technology lab. This repurposed space draws on the strengths of our Maker Space to further elevate the Libraries' experiential services. If a picture is worth a thousand words, a 3-D virtual object is worth a million pictures.

The Lab will evolve into the following critical components:

1. Video media production and editing software suite, including Final Cut, green screen or Chroma Key (blue) software, Audio Conversion Suite, Film and VHS video to digital conversion, 35 mm digital conversion, digital video camera and associated gear.
2. Oculus immersive virtual reality goggles with associated hardware and software suites.
3. Zspace 3-D Learning lab. suites
4. Future Station, an undeveloped low power FM (LPFM) stations radio program or enhanced podcast to be determined in the future.
5. GOPRO Omni for image capture, stitching, and publishing immersive media.
6. Finally, the design for the repurposed space will consist of a 6th element, the Classroom, where portable tableted chairs will accommodate laptops or tablet devices to interact with the Smart-Board technology programs.