

Basic Internet Searching

[Monday, February 1, at 10:00 am](#) or
[Monday, March 1, at 10:00 am](#)

Learn how to search the Internet!

Instructor: Deb Godiksen

Facebook 101

[Thursday, March 11, at 7:00pm](#)

What is Facebook—how and why should I join? An e-mail account is required.

Instructor: Hal Bright

Find That Book

[Thursday, Feb 11 at 2:00pm](#) or
[Thursday, Mar 25 at 2:00pm](#) or

Learn how to search our library catalog.

Instructor: Sue Carnick

Intermediate Flickr

[Wednesday, February 10, at 10:00am](#)

Share, store and organize your pictures online. Valid email address is required.

Instructor: Sarah Morgan

Introduction to Ancestry.com

[Tuesday, March 9, at 2:00pm](#)

Use the library's online databases to research your family history.

Instructor: Hal Bright

Ebay for Beginners

Wednesday, March 10, at 7pm

Learn to buy and sell items with the world as your market. We will show you how to use Ebay, pay with PayPal, upload photos and market your items for sale.

Instructor: Vida Lashgari



Resume Writing 101

[Friday, February 5 at 10:00 am](#), or
[Friday, March 19 at 10:00 am](#)

Explore the basics of resume writing and cover letters.

Instructor: Kathy Lescoe

Learning Curriculum committee includes:
Hal Bright, Barbara Knibbs, Kathy Lescoe,
Jane Maciel, Vida Lashgari

Basic Word 2007

[Tuesday, Feb 2, at 2:00pm](#) or
[Wednesday, March 17, at 7:00pm](#)

Learn about page layout, basic editing (selecting, replacing, inserting text), spell check, bullets, page breaks.

Instructor: Deb Godiksen

Basic Excel 2007

[Tuesday, February 23, at 1:30pm](#)

Find out what a spreadsheet can do for you. Discover columns and rows, formulas, worksheet tabs, colors, gridlines.

Instructor: Barbara Knibbs

Basic Publisher 2007

[Tuesday, March 23, at 1:30pm](#)

Create your own greeting cards, flyers, newsletters, booklets. Come find out how to get started on making your own publications. Learn about layout, graphics, templates, saving, printing.

Instructor: Barbara Knibbs

Google Docs

[Monday, February 22, at 10:00am](#)

Learn how to save documents and spreadsheets online, and be able to access your work from any computer at any time! Valid email address required.

Instructor: Celia Allison

**One on One personalized training
by appointment only - ½ hour sessions**

Wednesdays 10:15-10:45 am

Wednesdays 11:00-11:30 am

Thursdays 6:30-7:00 pm

**Other days and times may be possible
depending on availability of staff**

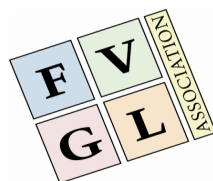
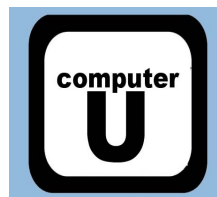
Basic internet searching, Internet email
creation, library catalog searching, basic
word processing, Excel, Publisher.

Call Barbara Knibbs at 673-6791
for an appointment.

**Register for these free classes
by calling Information Services
at (860) 673-6791
or register online from our
website**

www.farmingtonlibraries.org

**Classes will be held in the
computer lab, second floor
in the Adult Department
*unless otherwise specified***



**6 Monteith Drive
Farmington, CT 06032
860-673-6791**

www.farmingtonlibraries.org

Part of the Farmington Village Green & Library Association

**Farmington Library
Winter Schedule 2010**

