

### **Setting Up An Email Account**

**Monday, Oct 12, at 2:00pm or**

**Monday, Nov 9 , at 2:00pm**

Set up your own e-mail account with Gmail, Hotmail, or Yahoo!

**Instructor: Terry Matava, Sue Cartnick**

### **Basic Internet Searching**

**Monday, Sep 21, at 10:00am or**

**Tuesday, Oct 20 , at 2:00pm**

Learn how to search the Internet!

**Instructor: Deb Godiksen**

### **Facebook 101**

**Wednesday, Oct 14, at 7:00pm**

What is Facebook—how and why should I join? An e-mail account is required.

**Instructor: Hal Bright, Sara Shea**

### **Find That Book**

**Thursday, Sep 17 at 2:00pm or**

**Thursday, Oct 28 at 2:00pm or**

**Thursday, Nov 5 at 2:00pm**

Learn how to search our library catalog.

**Instructor: Sue Cartnick**

### **Publishing Your Blog**

**Tuesday, Sep 29, at 2:00pm**

Have a blog and want to make memories? Learn how to use free software to format your blog and send it off to be published. A current blog is required for this class.

**Instructor: Hal Bright**

### **Basic Flickr**

**Wednesday, Sep 23, at 10:00am**

Share, store and organize your pictures online. Valid email address is required.

**Instructor: Sarah Morgan**

### **Introduction to Ancestry.com**

**Wednesday, Sep 16, at 7:00pm**

Use the library's online databases to research your family history.

**Instructor: Hal Bright**

### **Intro to Linked In.com**

**Wednesday, Nov 19, at 7:00pm**

Explore Linked-In and its networking potentialities. Valid email address required.

**Instructor: Hal Bright**



### **Resume Writing 101**

**Friday, Oct 16 at 11:00am, or**

**Friday, Nov 13 at 11:00am**

Explore the basics of resume writing and cover letters.

**Instructor: Kathy Lescoe**

Learning Curriculum committee includes:  
Hal Bright, Barbara Knibbs, Kathy Lescoe,  
Jane Maciel, Vida Lashgari

### **Basic Word 2007**

**Tuesday, Oct 27, at 2:00pm or**

**Wednesday, Nov 11, at 7:00pm**

Learn about page layout, basic editing (selecting, replacing, inserting text), spell check, bullets, page breaks, images.

**Instructor: Deb Godiksen**

### **Basic Excel 2007**

**Tuesday, Oct 6, at 1:30pm**

Find out what a spreadsheet can do for you. Discover columns and rows, formulas, worksheet tabs, colors, gridlines.

**Instructor: Barbara Knibbs**

### **Basic Publisher 2007**

**Tuesday, Nov 10, at 1:30pm**

Create your own greeting cards, flyers, newsletters, booklets. Come find out how to get started on making your own publications. Learn about layout, graphics, templates, saving, printing.

**Instructor: Barbara Knibbs**

### **Google Docs**

**Monday, Oct 19, at 10:00am**

Learn how to save documents and spreadsheets online, and be able to access your work from any computer at any time! Valid email address required.

**Instructor: Celia Allison**

### **Bookmarking Sites using Delicious**

**Friday, Sept 25, at 10:00am**

Learn how to bookmark your favorite web sites online using Delicious.com, and be able to access your bookmarks from any computer at any time! Valid email address required.

**Instructor: Celia Allison**

**One on One personalized training  
by appointment only - ½ hour sessions**

**Fridays in October (9:00am-12pm)**

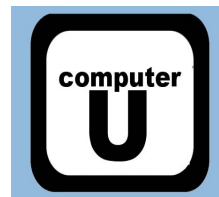
Basic internet searching, Internet email creation, library catalog searching, basic word processing.

Call Information Services dept. at 673-6791 for an appointment.

**Register for these free classes  
by calling Information Services  
at (860) 673-6791  
or register online from our  
website**

<http://www.farmingtonlibct.org>

**Classes will be held in the  
computer lab, second floor  
in the Adult Department  
*unless otherwise specified***



**One on One personalized training  
At the Main Library, 6 Monteith Dr.**

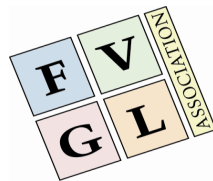
**by appointment only - ½ hr sessions**

**Tuesday afternoons (2:30pm) or**

**Wednesday mornings (11:30am)**

Basic internet searching, Internet email creation, library catalog searching, basic word processing.

Call Barney Library at 677-6866 for an Appointment.



6 Monteith Drive  
Farmington, CT 06032  
860-673-6791

**[www.farmingtonlibct.org](http://www.farmingtonlibct.org)**

*Part of the Farmington Village Green & Library Association*

**Farmington Library  
Autumn Schedule 2009**

